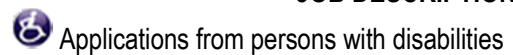


**Job reference : DMNTT-CDD-2018-01**  
are encouraged



## JOB DESCRIPTION

<b>Poste</b>	Coordinator of a work package (WP) from the European Union Joint Action on Health Information « InfAct »
<b>Job category</b>	1
<b>Employment field</b>	Scientific project manager
<b>Contract</b>	Fixed-Term Appointment – full time for 2 years renewable for 1 year
<b>Remuneration</b>	Depending on the experience and degree, in line with the Agency professional salary scale.
<b>Position taking</b>	As soon as possible
<b>For further information</b>	About the job please contact Anne Gallay (Head of the Directorate of Non-communicable diseases and Trauma) : 01 41 79 68 29 About the recruitment process : Marie-Christine Morel (Human Resources Direction) : 01 41 79 68 28

## LOCATION

<b>Address</b>	Headquarters of the agency are located in Saint-Maurice (94) ; regional offices (Cires) are located within regional health agencies. This position is based at headquarters : 12 rue du Val d'Osne, Saint-Maurice (94)
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## PRESENTATION OF THE AGENCY

Santé publique France is the French national public health agency. It supports the government and society in improving the health and well-being of the population, applying a population-based approach with the objective of reducing social health inequalities in all areas of public health: infectious diseases, non-communicable diseases, environmental health and occupational health. In particular the Agency missions are the following :

- 1° Epidemiological observation and monitoring of populations health status ;
- 2° Monitoring health risks threatening the population ;
- 3° Health promotion and health risks reduction ;
- 4° Development of prevention and health education ;
- 5° Preparedness and response to threats, alerts and health crises ;
- 6° Launching health alerts.

## AFFECTATION

<b>Direction</b>	Directorate of Non-communicable diseases and Trauma
<b>Missions / Contexte</b>	The <b>JA on Health Information “InfAct” (Information for Action)</b> aims at creating, in the field of non-communicable diseases and injuries, a sustainable solid infrastructure on European health information through improving the availability of comparable, robust and policy-relevant data for health status, health determinants, and health system performance assessment (HSPA). 28 countries contribute to the achievement of the Joint action coordinated by the_WIV-ISP (Belgium Scientific Institute of Public Health). The purposes of the work package 9, led by Santé Publique France and co-led by the Lithuanian Institute of Hygiene, is to identify and share inspiring examples from MSs with regards to emerging indicators, and data sources, potentially useful to target priority public health actions and healthcare strategies (included quality of care assessment), and different from those who are already compiled in existing health information databases at European level (OECD, WHO, Eurostat...) ; Then, develop and disseminate best practices/guidelines and methodologies. The development of composite indicators (healthy life expectancy, indicators of the Global burden of diseases ...) is part of the project. Several stakeholders (INSERM, IRDES) and (15) countries take part in the Joint Action.

The Directorate of Non-communicable diseases and Trauma is responsible for the epidemiological observation of non-communicable diseases and injuries, their determinants and impact. Its actions are integrated into several national plans/actions including the priorities of the French National Health Strategy.

In 2015, non-communicable diseases were estimated to be responsible for 71% of all premature deaths in the world. In France, they are considered as the biggest public health burden in terms of morbidity and mortality.

The Direction objectives are as follows :

- Objectify epidemiology and have a better understanding of the relation between risk factors / determinants / exposure and disease occurrence
- Better respond to the demand of indicators helpful to pilot and evaluate public policies, being local, regional, national indicators. These indicators should also integrate health and social inequalities
- Consider these indicators in the context of disease prevention and health promotion interventions ;
- Maintain / reinforce collaborations with research teams

## DESCRIPTION OF DUTIES

### Missions

Under the direct supervision of the Head of the Direction, the incumbent will be in charge of :

- Coordinating and following-up the WP implementation, in relation with the European coordination team and all contributors to the WP ;
- The scientific coordination of the project, in relation with the relevant Agency directions.

### Activities

In particular, the incumbent will be in charge of :

1- The coordination of the project :

- Methodological support to the WP leader and its partners in terms of organization, facilitation and project management
- Organization of meetings with partners
- Monitoring of the WP deliverables
- Support in the administrative and financial monitoring of the project
- Exchanges with the Joint Action coordination team

2- Meeting facilitation and scientific coordination :

- Stakeholder coordination according to their roles and functions
- Monitoring of developments relevant to the WP activities
- Writing meeting minutes, reports or position papers
- Collaborating with other WP contributors/stakeholders

## PROFILE

### Education

PhD (doctoral degree) in epidemiology, public health, or  
Master degree in public health or epidemiology and three years' experience

### Experience

Experience in international project management is a prerequisite ; experience in European project management would be an added-value

### Skills

Project management  
Ability to produce and deliver quality results  
Foster integration and teamwork, good organization and communication skills  
Good knowledge of health information systems and health systems  
Good knowledge of the French public health system required  
Good knowledge of public health challenges and priorities  
Language skills : ability to work in English and in French

## TO APPLY

Send your application (cover letter and curriculum) indicating the position reference by e-mail to:

[recrut@santepubliquefrance.fr](mailto:recrut@santepubliquefrance.fr)